Charney Bassett Parish Council Meeting – 18th November 2026

Item 10: May 2027 Election Arrangements

Dear Parish Clerks

I am writing to remind you of the scheduled parish council elections on 6 May 2027. All parish council seats in South and Vale will be up for re-election.

The Notices of Election will be published by 31 March 2027 and will be the date from which Nomination Papers can be delivered. Full details will be given on the Notices but as a reminder, hard copy nomination papers must be delivered by hand to the council offices at Abbey House between the hours of 10am and 4pm. A booking system will be available and full details will be circulated and published on our websites :

Elections and voting - South Oxfordshire District Council
Elections and voting - Vale of White Horse District Council

The deadline to receive all nomination papers is **4pm on 8 April 2027** unless otherwise advised in the notice.

Nomination packs are available for download, together with full details of the process and associated guidance on the Electoral Commission website https://www.electoralcommission.org.uk/guidance-candidates-parish-council-elections-england

The Association of Electoral Administrators have also produced a useful training guide for the completion of parish nomination papers.

If the number of valid nomination papers received by the deadline exceeds the number of vacancies, then the election will be contested and a poll will be held on 6 May 2027, with the count being held on a subsequent day (which will be communicated).

If the number of valid nomination papers is equal to or less than the number of vacancies, then the election will be uncontested. If there are insufficient nominations for a parish to be quorate (i.e. one third of the membership, subject to a minimum of three), then the election will be re-run for those remaining vacancies until such time that a quorate has been achieved.

The cost of the parish election will be recharged to each parish, however certain costs can be shared with the district council if both elections are contested. There is also a charge for each uncontested election. Invoices will be raised after the election, which will need to be settled within 30 days.

We will issue Poll Cards for the district council elections, and these will include a message to advise that a parish council election will also take place if contested.

Parish Clerks can pay a key role in circulating information about the upcoming elections and the nomination process, and also about registering to vote and the absent vote options (Postal, Proxy etc), and we appreciate your help with this.

If you have any queries on the process OALC can provide assistance, or email us at elections@southandvale.gov.uk. We shall also be circulating more information in the new year, but in the meantime, please do keep an eye on our websites.

Lastly, please could you perform a GDPR check of your websites for any election notices from previous elections or by-elections, removing anything that is obsolete or contains personal information.
The only notices that should remain are the 'Declaration of Result' for any contested elections, and any 'Notice of Uncontested Election' for elections that did not go to poll.

If you have a 'Notice of Uncontested Election', if the notice contains the candidates home address, this should be redacted/removed.

Regards,

Susan Baker AEA (Cert)
Electoral Services Team Leader

Office : 01235 422528

Legal & Democratic
South Oxfordshire & Vale of White Horse District Councils
Electoral Services, Abbey House, Abbey Close, Abingdon, OX14 3JE