

*Manor Farm Barn
The Green
Charney Bassett
Wantage
Oxon OX12 0EU*

6 May 2026

T Brown
Clerk to Charney Bassett Parish Council

Dear Trevor

Internal Auditors Report for the year to 31 March 2026

Please find below my report broken down into three sections.

Clerk's Financial Report and financial statements for period 01.04.2025-31.03.2026

I have reviewed the accounting documentation provided to me covering the above period and conclude that the figures contained in the Clerk's Report and the accompanying financial statements are a fair reflection of the documentation.

Annual Governance and Accountability Return 2025/26

I have reviewed the Form and in completing the Annual Internal Audit Report 2025/26 section I was able to assess that all the Internal Control Objectives were met with the exception of one area.

This was in respect of digital and data compliance. This is because the Council did not move to a generic authority-owned e-mail address by 31 March 2026. I have seen, however, that the process was in-hand at the end of the year and that appropriate new e-mail addresses are being rolled out, which should satisfy this issue.

Internal Control review

I have reviewed the documented procedures which demonstrate that the Council has adequate control measures in place.

Yours sincerely



Brian Trotman