

MEMORANDUM OF UNDERSTANDING
CHARNEY HALL & FIELD TRUST (CHAFT) (CHARITY NO. 294765)
CHARNEY BASSETT PARISH COUNCIL

FOR THE FUTURE OF
CHARNEY BASSETT VILLAGE HALL & CHARNEY FIELD

1. PURPOSE

This document clarifies the respective roles of Charney Hall & Field Trust (CHAFT) and Charney Bassett Parish Council in looking after the Village Hall and Charney Field. It confirms that the two organisations will work together to ensure residents continue to benefit from the two community facilities.

2. THE ROLE OF THE CHARITY

The Trustees of CHAFT (an unincorporated charity) own the two properties and hold them in trust for the local community. The Trustees have full legal and financial management responsibility for ensuring compliance with the charity's governing document and charity law.

3. THE ROLE OF THE PARISH COUNCIL

The Parish Council is an elected body and acts as custodian trustee of the charity. It is responsible for the safekeeping of the title deeds for the two properties (CHAFT as an unincorporated charity is unable to do so). The Parish Council appoints two Trustees to serve on the Management Committee of CHAFT but otherwise has no management responsibilities as required by the charity's Governing Document.

4. WORKING TOGETHER.

Both organisations work for the benefit of the residents of Charney Bassett. To this end:

Charney Village Hall & Field Trust may

- (a) Take into consideration, as part of its decision-making processes, any advice or suggestions from the Parish Council in respect of the two community facilities

Charney Bassett Parish Council may

- (a) Consider requests from the charity for advice or assistance and provide support where it feels able. Specifically, and in furtherance of the charity's objectives, consider supporting future applications for external grant aid for appropriate development or improvement initiatives to the hall or field, particularly where an application would benefit from the support of the Parish Council.
- (b) Provide financial support in the form of a grant where it considers this justified.

5. LIAISON ARRANGEMENTS

The organisations will see that matters of mutual interest are properly discussed and an effective dialogue maintained, including through:

- (a) Making available agendas in advance of their formal meetings.
- (b) Making available draft minutes of their meetings as soon as possible.
- (c) Discussing matters of common interest through the existing Joint Liaison Group.
- (d) Reporting minutes of the Joint Liaison Group to their next available meeting.
- (e) Sharing information on improvements made by, or which could be considered by, CHAFT to the two community facilities.

This document provides guidelines that both organisations have agreed they intend to adhere to. However, it is not a legally binding document. It is hoped that it will serve as a long-term agreement. Any changes can only be made with the agreement of both parties.

Agreed at the meeting of Charney Hall and Field Trust on 3rd December 2025 vide minute 7.

Agreed at the meeting of Charney Bassett Parish Council on 12th November 2025 vide minute CBPC/25/96


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Jamie Dean (Chair: CHAFT)


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David Roberts (Chair: Parish Council)